

City of Sand Point
P.O. Box 249
Sand Point, AK 99661
(907) 383-2696 Fax: (907) 383-2696

EMPLOYMENT OPPORTUNITY

The City of Sand Point is accepting applications for the following part-time permanent position:

POSITION: Librarian

SALARY: \$14.97/hr.

DEADLINE: Open Until Filled

General Position Summary

Under general supervision of the Mayor, the Librarian serves as the part-time staff person in the public library located in the Sand Point School. This position is responsible for the scheduled operations of the library including opening and closing the facility, assisting patrons using the library, acting as an information and/or referral resource for the services available in the library.

Qualifications

Candidate should have some college or training specializing in library science or related fields. Prior work history skills can be substituted for these preferred skills. Previous experience working in a library and/or office/school setting. High school diploma or equivalent required.

For more information, see attached job description.

For a copy of the job application or for more information, contact:

Shannon Sommer, City Clerk at 383-2696 or e-mail: sptcity@arctic.net

THE CITY OF SAND POINT IS AN EQUAL OPPORTUNITY EMPLOYER. WOMEN AND MINORITIES ARE ENCOURAGED TO APPLY.

THE CITY OF SAND POINT IS A DRUG FREE WORKPLACE AND ALL EMPLOYEES MAY BE REQUIRED TO TAKE A DRUG TEST.

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POSTED: 08/14/15