



Small Business Relief and Recovery Grant Application

The City of Sand Point Small Business Relief and Recovery Grant program is intended to assist and support local businesses respond and survive the COVID-19 pandemic. The program is not competitive nor first-come, first-served. All small business concerns (as defined as by Section 1101 of CARES Act) applicants meeting all eligibility shall be entitled to receive grant funds.

The City of Sand Point anticipates a total of \$110,000 will be available for distribution to small businesses. Grant amounts shall be divided into four levels, based on each business' 2019 total gross sales revenue for four quarters as reported on tax returns to the City. Thus, the amount of any individual grant shall be determined by which of the four gross sales revenue levels the applicant qualifies for *and* the total number of eligible applicants. Applications must be received or postmarked by **5 p.m. September 4, 2020.**

Section 1 – Applicant Information

Business name:

Contact name:

Contact address:
(mailing)

City:

State:

Zip:

Contact phone number: _____

Contact email address: _____

Physical address of business:

(business must be located within the City of Sand Point)

City:	State:	Zip:
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IRS Taxpayer Identification Number or proprietor's Social Security Number: (SSN will be kept confidential)

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Do you intent to remain in business in 2021? Yes_____ No_____

Do you have a business license with the City of Sand Point? Yes_____ No_____

Section 2 – Grant Request Information

Was your business impacted by the COVID-19 public health emergency and are you in need of economic assistance?

Yes No

(Impacts may include, but are not limited to, loss of sales due to mandatory shutdown, inventory loss, additional operating expenses of reopening and protecting staff and customers, including funds already spent for those purposes.)

Please briefly described the impacts:

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How will the grant funds be used (e.g., payroll, rent, offset revenue lost due to health mandates, utilities, cost of personal protective equipment?)

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What was the business' total reported sales in the City of Sand Point for Fiscal Year 2019 (check only one):

- \$5,000 to \$20,000
- \$20,001 to \$50,000
- \$50,001 to \$100,000
- \$100,001 and above

How much lower do you anticipate the business' total reported sales in the City of Sand Point for Fiscal Year 2020 to be as a result of the pandemic:

How much in additional operating expenses did the business incur as a result of the pandemic (e.g., costs of reopening, protecting staff and customers):

Please answer the following eligibility questions:

1. My business is a C Corporation traded on a U.S. stock exchange or a corporate-equivalent entity traded on a foreign stock exchange, and owned in whole or majority-owned by such a publicly traded corporation.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2. My business operates a premise in the City of Sand Point, but the majority of business operations are conducted outside the City of Sand Point (individually owned-and-operated local franchises are eligible).	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3. My business has a City lien or is in violation of a payment agreement with the City.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4. My business has a City lien for unpaid sales taxes.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5. My business is currently in bankruptcy proceedings.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6. My business lacks a permanent physical presence in the City of Sand Point for the sale of goods or provision of services, with at least one worker assigned to that facility.	<input type="checkbox"/> Yes	<input type="checkbox"/> No

(If you answered yes to any of the above questions, your business is not eligible for a grant)

Applications must be received or postmarked by **5 p.m. September 4, 2020**, and may be submitted by email to: grants@sandpointak.org or hand-delivered or mailed to Sand Point City Hall at 249 Main Street, Sand Point, AK 99661, Attn: Grant Review Committee. Applications may be amended before the deadline. Incomplete applications will be rejected. Applicants will be notified of the status of their application via email to the contact person listed on the application. Questions about the grant program, application process, or application status must be directed to Jordan Keeler, City Administrator, 274-7561, or email jkeeler@sandpointak.org.

It is the sole responsibility of the applicant to determine or to seek independent advice as to the tax implications of receiving the grant funds.

Applicant releases the City of Sand Point and its officers and employees for any claim it may have in any way arising out of or related to this application. Applicant agrees to indemnify and hold harmless the City of Sand Point and its officers for any demand or claim arising out of the application or applicant's use of any funds awarded to it.

As an official signer for the applicant, I certify that the information provided in this application is true and accurate and acknowledge that the funds will be used for purposes authorized by the CARES Act and as indicated in this application by the required deadline of Dec. 30, 2020. I agree to assist in the verification of information provided in this application and to provide additional information to the city, if requested. I will provide a W-9 prior to receiving any funds. I agree that if any funds received are not used by December 30, 2020 or are determined to have been used for a purpose that is not authorized by the CARES Act, I will be responsible for repaying such amounts to the City of Sand Point.

I also understand that a person commits a misdemeanor crime if, with the intent to mislead a public servant in the performance of a duty, the person submits a false written or recorded statement that the person does not believe to be true in an application for a benefit.

Signed: _____

Date: _____

Print Name: _____

Title: _____